

Supplementary Information

HAVANT BOROUGH COUNCIL
HUMAN RESOURCES COMMITTEE
TUESDAY, 13TH DECEMBER, 2022

Please note that the attached supplementary information was unavailable when the agenda was printed.

Agenda No Item

4	Appointment of Executive Head of Place	1 - 50
	Report	
	Appendix 2 – Exempt Information	

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PART EXEMPT

HAVANT BOROUGH COUNCIL

HR COMMITTEE

13th December 2022

APPOINTMENT OF EXECUTIVE HEAD OF PLACE

For Decision

Portfolio Holder: Cllr Alex Rennie

Key Decision: No

Report number: HBC/103/2022

1. Purpose

This report outlines the reasons for the permanent recruitment to the post of Executive Head of Place.

2. Recommendation

HR Committee is RECOMMENDED to:

- a) Note the particulars of the role being recruited to as per the Role Profile contained within Appendix 1; and
- b) Following the interview process, should an appropriate candidate be identified, make an offer of appointment, subject to the associated notification processes, as set out within the Officer Employment Standing Orders.

3. Executive Summary

1.1. The post of Executive Head of Place will lead on the development and delivery of planning policy, planning development management, building control, environmental health and development of the climate change agenda.

1.2. Following a national advertising campaign, four candidates have been shortlisted from fifteen applicants for the EH of Place position, based on the requirements for the role, contained in the job description and process set out

at HR Committee on 20 July 2022. All candidates will participate in final selection day on 13 December.

4. Additional Budgetary Implications

4.1. There are no additional budgetary implications.

5. Resource implications

5.1. Financial implications

Section 151 Officer comments

8 December 2022

The recruitment costs for the Executive Head posts have been accounted for within the Council's transition budget with the on-going cost of the post being established within the revenue base budget.

6. Legal implications

Monitoring Officer comments

This post is a HR Committee appointment in line with the criteria set out in the Officer Standing Orders, and will be recruited to in accordance with those procedural rules.

Candidate information as part of this recruitment exercise is detailed within Appendix 2 which is exempt from publication. It is considered that this information will relate to individuals' personal details. It is further considered that the release of such information in Appendix 2 would, or would be likely to prejudice the council's ability to recruit effectively to similar posts in the future.

Candidate information in Appendix 2 should therefore be treated as exempt from publication

7. Communications

- 7.1. The outcome of the final interview will be HR Committee to appoint a preferred candidate.

8. Appendices

- 8.1. Appendix 1 Role Profile
- 8.2. Appendix 2 Candidate Information – Exempt from publication

Agreed and signed off by:

Monitoring Officer: Mark Watkins 08.12.2022

Section 151 Officer: Malcolm Coe 08.12.2022

Contact officer:

Name: Nicky Lodemore

Job title: Human Resources Advisor

Email: nicky@work-folk.com

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By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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